

The Marydel Volunteer Fire Company

Policy and Rental Agreement for the U.L. Harman Memorial Hall

The U.L. Harman Memorial Hall is available for rental by member and the general public. All transactions are to be made through the Fire Company President or his/her representative. The standard fee for the use of the hall facility is \$650.00, without a meal provided by the Marydel Volunteer Fire Company. This does not include the use of the kitchen or bar area. If a complete meal is to be provided, for a minimum of 100 adults, the fee for the hall facility will be \$250.00; with a cost for the food and/or beverages to be determined and agreed upon. If the total number of meals is less than 100, there will be a \$400.00 charge. A non-refundable deposit of \$250.00 will be payable at the time of the signing of this contract.

Hall rental is also available on Fridays & Sundays for baby showers, birthday parties, etc. The cost of the facility on Friday is \$300.00 and is limited to 4 hours. Extra hours can be added at \$50.00 an hour. The cost of the facility for baby showers and birthday parties on Saturdays is \$300.00 and is limited to 4 hours. Extra hours can be added at \$50.00 an hour.

If food and/or beverages of any kind, including alcoholic beverages, are desired, the Marydel Volunteer Fire Company will provide them at a cost to be determined and agreed upon. No other food or beverages will be permitted on the premises. If bartenders are required, the Marydel Volunteer Fire Company will provide them. No other bartenders will be permitted on the premises.

The U.L. Harman Memorial Hall will be set up, broken down, swept, mopped and vacuumed by our employees.

It is required that the Renter leave the premises in the same condition in which it was found. The Renter will be responsible for any damages, losses or liabilities incurred as a result of the event held at the U.L. Harman Memorial Hall and agrees to indemnify and save harmless the owner of the facility, the Hall Manager, agents and employees, unless caused by the owner's gross negligence or willful misconduct. All damages will be billed to the Renter and complete payment for same will be made within ten days. Unpaid bills shall carry 18% interest per annum and the Renter will be responsible for any and all legal fees incurred for collection. Final payment to be made in full one week prior to event.

The Hall Manager or their representative must approve all decorations.

If food and/or beverages are to be provided, an addendum to this contract including the menu and cost will accompany this contract.

Type of Event _____ **Date of Event** _____

Start Time _____ **Finish Time** _____ **Bar Hours** _____

Serving Time for Appetizers _____ **Meal Time** _____

Remarks:

Renter